

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING
MONDAY, FEBRUARY 4, 2019

The Jesup Public Library Board of Directors met on Monday, February 4, 2019, rescheduled from Monday, January 28. President John Bergman called the meeting to order at 6:00 p.m.

Present: Becky Burke, Becky Wehrspann, Nancy Weber, Kraig Emick, Linda Schmit, Tony Lang, Danielle Thorson

Absent: Dakota Even, Al VanderHart

The agenda was reviewed; a motion was made by Kraig and seconded by Nancy to approve the agenda. All voted aye; motion carried.

SECRETARY'S REPORT

A motion was made by Nancy and seconded by Kraig to approve and accept the secretary's report. All voted aye; motion carried.

FINANCIAL REPORT

Due to the inclement weather, an email vote was taken to give John permission to pay the January bills. A motion was made by Tony and seconded by Kraig to accept this email vote. All voted aye; motion carried. A motion was made by Nancy and seconded by Kraig to accept the City Clerk's report. All voted aye; motion carried.

DIRECTOR'S REPORT

- The Library was closed due to the inclement weather
- Next year's budget hasn't been formally approved by the City
- New employees are working very well, and several compliments have been received
 - Faith will begin leading Thursday morning story time
 - Austin is regularly updating the Facebook page

COMMITTEE REPORTS

- **Executive Committee:** John reported on and shared a template for the Annual Report.
- **Outreach Committee:** The community business and leader letters were mailed, committee members are following-up with phone calls. Schools have been asked to participate in Logo Contest – entries will be displayed and voted on during National Library Week in April. We discussed purchasing Chrome Books.
- **Facilities & Grounds Committee:** Meetings have been cancelled due to weather. Goals moving forward: re-evaluate projects from last fall; semi-annual budget ideas; window replacement.
- **Finance Committee:** A 3-5 year improvement plan discussed. Positive feedback from City Council regarding our submitted budget.

CITIZEN INPUT

- John received a phone call of gratitude, complementing the Library staff for their assistance in renewing books for out-of-town patron.

OLD BUSINESS

- Waiting on weather improvements to replace north and east outside doors

NEW BUSINESS

- None

Tony motioned to adjourn at 6:55 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Becky Wehrspan". The signature is written in dark ink and is positioned below the typed name.

Becky Wehrspan, Secretary