

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING
MONDAY, AUGUST 26, 2019

The Jesup Public Library Board of Directors met on Monday, August 26, 2019. President John Bergman called the meeting to order at 6 p.m.

Present: Becky Burke, Becky Wehrspann, Al VanderHart, Trela Rottinghaus, Angie Sabers, Dana Hummel, Kraig Emick

Absent: Linda Schmit, Tony Lang

The agenda was reviewed; a motion was made by Dana and seconded by Kraig to approve the agenda. All voted aye; motion carried.

John thanked Tony for standing-in as President last month.

SECRETARY'S REPORT

A motion was made by Kraig and seconded by Dana to approve and accept the secretary's report. All voted aye; motion carried.

FINANCIAL REPORT

A motion was made by Angie and seconded by Kraig to accept the City Clerk's report. All voted aye; motion carried. A motion was made by Al and seconded by Trela to pay the bills. All voted aye; motion carried.

DIRECTOR'S REPORT

- Numbers are down from one year ago, but the Library is still busy. Audio and eBooks checkouts are going well
- Upcoming programs: Virtual Reality (VR) demonstrations; Apron presentation yet this week.
- Becky B. continues work on the Annual Report for the State
- The State is developing new websites for public libraries free of charge; Becky participated in a webinar and was pleased; new site should be functioning by the end of the year
- Chapter 19 – Strategic Plan/Edge: Becky shared info from the Iowa Library Trustee's Handbook and encouraged us to read it for further discussion. Becky B. will get an Edge login for new board members.

COMMITTEE REPORTS

- **Executive Committee:** committee did not meet
- **Outreach Committee:** Community survey is online, a QR code is on check-out slips, paper copies are available at the desk. New logo design submissions are forthcoming
- **Facilities & Grounds Committee:** Began looking at next FY trying to plan ahead; this year is on schedule. Committee has found it is helpful and a good approach to be proactive instead of reactive concerning upkeep, maintenance and replacement.
- **Finance Committee:** committee did not meet

CITIZEN INPUT

- Positive feedback received overall function of the Board of Trustees and preparing for the future.

OLD BUSINESS

- Annual Report: Becky B. has posted the Report on Citrix. John asked all members to review and be ready to approve at September meeting.

NEW BUSINESS

- None

Our next meeting will be Monday, September 23 at 6 p.m.

Dana motioned to adjourn at 6:24 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Becky Wehrspann". The signature is written in black ink and is positioned below the typed name.

Becky Wehrspann, Secretary