

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING
MONDAY, JANUARY 27, 2020

The Jesup Public Library Board of Directors met on Monday, January 27, 2020. President John Bergman called the meeting to order at 6 p.m.

Present: Becky Burke, Becky Wehrspann, Tony Lang, Linda Schmit, Angie Sabers, Dana Hummel, Kraig Emick, Trela Rottinghaus, Al VanderHart
Absent: None

The agenda was reviewed; a motion was made by Tony and seconded by Linda to approve the agenda. All voted aye; motion carried.

SECRETARY'S REPORT

A motion was made by Dana and seconded by Angie to approve and accept the secretary's report for the November 2019 board meeting. All voted aye; motion carried.

FINANCIAL REPORT

Becky B. led discussion on Office Supply and AudioBook line items. A motion was made by Tony and seconded by Kraig to table the Financial Report until New Business for discussion on upcoming training opportunities. All voted aye; motion carried.

DIRECTOR'S REPORT

- Circulation and number of patrons served has remained steady; low programming attendance could be due to inclement weather
- New Library website: Should be ready to go live in February
- Friends of the Library ongoing fundraiser: Velvet Coffee Co. is selling 'Jesup Public Library Bookworm Blend' coffee, with \$4 from every bag sold coming back to our Library. A check for \$250 has been received.

COMMITTEE REPORTS

- **Executive Committee:** no report.
- **Outreach Committee:** no report.
- **Facilities & Grounds Committee:** During roof inspection it was discovered the siding is also in need of replacement; long-range budget plan evaluated to accommodate roofing and siding projects. One quote for steel roof replacement is available for viewing in the Financial folder on Citrix. Additional bids/quotes will be presented at the February meeting.
- **Finance Committee:** The committee met to review the bills and claims prior to the Board meeting, prompting a committee recommendation and motion to switch from current BankIowa and WalMart credit cards to one Farmers State Bank credit card. All voted aye; motion carried.

CITIZEN INPUT

- John invited all new City Council members to attend our monthly meetings; one new City Council member reached out to John expressing support for the Library.

OLD BUSINESS

- John requested from Matt Krivanek the updated information from our work session so it could be uploaded to Citrix

NEW BUSINESS

- Library Technology Conference, St. Paul, MN, March 18-19: Becky B. has paid the \$160 registration fee for the 2-day conference. Conference hotel is \$115/night. A motion was made by Angie and seconded by Dana to reimburse Becky for that fee and to pay for 2 nights of lodging for her to attend the conference. All voted aye; motion carried.
- Kids First Program, Ames, IA, April 6-7: Registration fee is \$125 for the 2-day conference; a motion was made by Linda and seconded by Kraig to pay for Becky to attend and one night at hotel. All voted aye; motion carried.
- A motion was made by Tony and seconded by Kraig to pay any outstanding charges on the Credit Card that are posted after our board meeting. All voted aye; motion carried.
- Govpaynet program will allow us to accept debit/credit cards to pay for fines, copies, faxes, etc. Any charges will be the responsibility of the patron.
- Historical Slides/Digitization: Hundreds of slides were recently returned to the Library. It will cost \$.90 per slide to be digitized, most of which will be covered by donations.
- Financial Report: A motion was made by Linda and seconded by Trela to pay the bills on this month's claim sheet. All voted aye; motion carried.

Our next Board Work Session is Monday, February 10 at 6 p.m.

Our next Board meeting is Monday, February 24 at 6 p.m.

Kraig motioned to adjourn at 6:45 p.m.

Respectfully Submitted,

Becky Wehrspann, Secretary