

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING
MONDAY, JULY 27, 2020

The Jesup Public Library Board of Directors met on Monday, July 27, 2020. President John Bergman called the meeting to order at 6:03 p.m.

Present, (in person): Becky Burke, Tony Lang, Becky Wehrspann, Dana Hummel, Kraig Emick, Trela Rottinghaus, Al VanderHart; (via Zoom conference call): Linda Schmit, John Bergman

Absent: Angie Sabers

Guests: None

The agenda was reviewed; a motion was made by Kraig and seconded by Trela to approve the agenda. All voted aye; motion carried.

ELECTION OF OFFICERS

A motion was made by Al and seconded by Dana to reappoint existing officers in same positions. All voted aye; motion carried.

SECRETARY'S REPORT

A motion was made by Tony and seconded by Kraig to approve and accept the Secretary's Report for the June 22, 2020 board meeting. All voted aye; motion carried.

FINANCIAL REPORT

A motion was made by Dana and seconded by Tony to accept the Revenue and Expense Report. All voted aye; motion carried. A motion was made by Tony and seconded by Kraig to accept and approve paying the bills. All voted aye; motion carried.

DIRECTOR'S REPORT

- The Library sees approximately 40-50 people per day. Curbside pickup is still being utilized regularly, as are Audio and eBook checkout options.
- Inquiries received regarding Community Room usage. It remains closed.

COMMITTEE REPORTS

- **Executive Committee:** met to discuss Annual Report; deadlines were set for Committee reports to be submitted on Citrix (August 31), and any additions, suggestions, or corrections to the Committee Plan (August 17). We also discussed the re-opening plan, with no expected changes in the foreseeable future.
- **Outreach Committee:** did not meet; questioned committee report details for the Annual Report regarding the marketing workshops
- **Facilities & Grounds Committee:** did not meet. Next meeting will continue to plan for future projects.
- **Finance Committee:** met to review the bills. Discussed current, annual, and long-term budgeting

CITIZEN INPUT

- None

OLD BUSINESS

- **Marketing/Branding:** Next work session tentatively set for August 10 at 6 p.m.

- **Annual Report:** August deadlines were shared during Committee reports. Any questions, please contact John.

NEW BUSINESS

- Cleaning employee has given 2-weeks notice. For the time being, current employees will cover cleaning schedule.

Our next Board meeting is Monday, August 24 at 6 p.m.

Tony motioned to adjourn at 6:25 p.m.

Respectfully Submitted,

Becky Wehrspann, Secretary