

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING
MONDAY, NOVEMBER 23, 2020 – 6 P.M. VIA ZOOM

The Jesup Public Library Board of Directors met on Monday, November 23, 2020 via Zoom. President John Bergman called the meeting to order at 6:00 p.m.

Present: Becky Burke, Becky Wehrspann, Kraig Emick, Trela Rottinghaus, Al VanderHart, Dana Hummel, Linda Schmit, Angie Sabers (late arrival)

Absent: None

The agenda was reviewed; a motion was made by Kraig and seconded by Linda to approve the agenda. All voted aye; motion carried.

SECRETARY'S REPORT

A motion was made by Dana and seconded by Trela to approve and accept the Secretary's Report for the October 27, 2020 board meeting. All voted aye; motion carried.

FINANCIAL REPORT

A motion was made by Dana and seconded by Kraig to accept the Revenue and Expense Report. All voted aye; motion carried. The bill from Andy Trumbauer was received and entered on Citrix just prior to our meeting. It was approximately \$3000 over the bid, due to increased cost of materials, replacing bathroom vents, using 5/8 sheeting, and extra materials needed. A motion was made by Al and seconded by Kraig to accept and approve paying the bills as presented. All voted aye; motion carried. Becky B. will communicate with Koley on what funds to use and from which accounts to pay for the roof project, based on our direction at June 2020 meeting. A motion was made by Kraig and seconded by Dana to use funds from the Library Trust Account to pay the overage amount. All voted aye; motion carried.

DIRECTOR'S REPORT

- Number of people served and amount of circulation continues to increase
- Roof project is complete
- Positive feedback from City Council on Annual Report
- Becky B. has been in discussion with area libraries – all staying open and offering alternatives as needed; following schools' lead on closures; doing OK in current Phase
- Water damage in office ceiling from furnace exhaust pipe; Primrose will repair for less than \$1,000 (can use funds from Trust Account)

COMMITTEE REPORTS

- **Executive:** did not meet
- **Outreach:** met via Zoom; discussed recruiting new Board members
- **Facilities & Grounds:** met; will discuss under New Business
- **Finance:** met to discuss Budget

CITIZEN INPUT

- None

OLD BUSINESS

- None

NEW BUSINESS

- Tony Lang resignation received. Outreach Committee updated recommendation list for the Mayor, and is soliciting applications from the public through November 30. All names are on Citrix. The Outreach Committee will have 2 names to the Board by December 14 before going to the Mayor.
- VP Election: Al nominated Trela to fill VP position. A motion was made by Kraig and seconded by Linda to cease nominations. 5 voted aye; Trela voted nay; motion carried.
- Dormer Work: Shaker siding on roof peaks is damaged and needs to be replaced sooner rather than later. The F/G committee has received an updated quote from Andy T. for \$2600 (increase of about \$300 from previous bid). Suggested to look into alternate material for siding so as not to be damaged by sun/UV and wind.
- Budget: Becky B. presented the budget for FY 2021-22, as recommended by the Finance Committee. There were minimal increases and decreases by line item, but proposed budget will remain identical (\$160,308) to current budget year. All voted aye; motion carried.
- December Meeting: The Board does not meet in December. A motion was made by Kraig and seconded by Linda to give authorization to the Finance Committee to pay the bills. All voted aye; motion carried.

Kraig motioned to adjourn at 7:26 p.m.

Respectfully Submitted,

Becky Wehrspann, Secretary